

Health & Safety Hazard Plan (Overload Set-up 23-24 April, Pack-out 24 April)

Company/Organization Name				
Venue/Site Name	THE CLOUD Convention Centre			
Event Schedule	Contractors: Set-up 9am -5pm 23/04/2021, Pack-out 6pm-9pm 24/04/2021, Sponsors: Set-up 12pm -5pm 23/04/2021 & 8am-10am 24/04/2021, Pack-out 6pm-9pm 24/04/2021 Artist: Set-up 2pm -5pm 23/04/2021 & 8am-10am 24/04/2021, Pack-out 6pm-9pm 24/04/2021			
Primary Contact Name		Contact Number		Approved by [Name]
Sub-Contractor Contact Name		Contact Number		Date prepared [Date]
Set -up Start Time		Set-up finishing Time		
Pack-out Start Time		Pack-out finishing Time		

Activity <small>List the tasks required to perform the activity in the sequence they are carried out, include durations if possible.</small>	Hazards <small>Against each task list the hazards that could cause injury during and after the task is performed.</small>	Risk Control Measures <small>List the control measures required to eliminate or minimize the risk of injury arising from the identified hazards.</small>	Who is Responsible?
(example) Cables run along ground	trip hazard	Cables are to be taped down or covered.	

Overload H&S Hazard Plan must be site specific/include all workers in the activity. Expand or attach further information as required.